



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET  
LANSING

JOHN E. NIXON, CPA  
DIRECTOR

## MINUTES

### Electronic Recording Commission

July 31, 2012

Records Management Services Building, Lansing, Michigan.

Board Members Present: Diane Adams, Alessandro DiNello, Mary Hollinrake, Christian Meyer, Bambi Somerlott, Joyce Van Coevering as Mr. Nixon's designee

Board Members Absent and Excused: Linda Landheer, Tom Richardson

Also in attendance: Jerry Czaja, Sante Perrelli, Deborah Stevens

I. CALL TO ORDER. The meeting was called to order by M. Hollinrake at 10:06 a.m. A quorum was present.

II. APPROVAL OF MINUTES. Several corrections were noted.

Motion: to approve the minutes of Feb. 22, 2012 as corrected

Moved: D. Adams

Second: B. Somerlott

Passed: Unanimously

III. DRAFT COMMISSION BYLAWS. Bylaws subcommittee chair A. DiNello presented proposed bylaws. Several items were discussed including quorum requirements and actions by resolution. A. DiNello explained they would have liked to address the ability to participate or vote electronically but refrained since it is under consideration by the legislature.

Motion: to adopt the bylaws of the Electronic Recording Commission as recommended by the Bylaws subcommittee

Moved: A. DiNello

Second: D. Adams

Passed: Unanimously

IV. STANDARDS. A broad discussion occurred on what kind of standards should be adopted. Issues included whether standards are adopted by reference or specifically identified; whether updates should be addressed by use of "as amended" or "current" wording; the differences between models, especially Model 3 and Model 4; and how statewide standards could accommodate the methods used by counties of various sizes. Some clarification was offered that it is actually the large companies who act as submitters who must adhere to the standards which

primarily related to technology and security issues. The idea of surveying bankers, lawyers, titles companies, counties and the public was raised but funding would be an issue. M. Hollinrake offered to talk to PRIA about what seems to be working and is not working. A. DiNello suggested that they review what all states do. Commission members will do further review prior to the next meeting.


V. OTHER BUSINESS. The scheduled August 22 meeting was cancelled, and a September date will be selected. The Nov. 14 meeting date will remain.

VI. ADJOURNMENT

Moved: A. DiNello                      Second: D. Adams  
Motion: to adjourn the commission meeting  
Passed: Unanimously.

The commission meeting was adjourned at 11:50 a.m.

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Deborah A. Stevens".

Deborah A. Stevens  
Recording Secretary